

Unitarian Universalist Church of Bloomington

Guidelines for Nomination of a Non-Profit Agency to receive 25% of Sunday Plate Non-pledge Funds in 2020/2021 (July 2021 – June 2022)

1. Agencies that are proposed for funding must have goals that are congruent with the mission of our church.
2. Members of the congregation who submit a proposal (hereafter referred to as an advocate) are responsible for contacting the proposed agencies to gather the information to complete the application.
3. The funding should be designated for a specific purpose, not to go into the general fund; so those who contact a proposed agency must get a list of items that might be funded.
4. TO BE CONSIDERED, THE APPLICATION MUST BE COMPLETE. Please give detailed information on the application.
5. Advocates must submit the application electronically **by April 15th** to Denise Ogren, chair of SJFC, at uucbsjfunds@uubloomington.org
6. The members of the Social Justice Funds Committee will evaluate all applications and prepare a short list of no more than three approved nominee finalists for congregational vote. All advocates will be notified of the status of their application by April 30th.

For those agencies that are chosen as nominee finalists:

7. It is expected that the advocate of the nominee finalists will take opportunities to inform and educate the congregation about their agency prior to the congregational meeting on **Sunday, June 6** at which time a vote will be taken. Advocates will have the opportunity to give a VERY brief video presentation (2 minutes) to the congregation on June 6th at the online service. An agency representative/employee is welcome to speak along with the advocate, but we ask that they not be the sole speaker. The congregational advocate must be present at the spring congregational meeting to answer any questions from the congregation. Agency staff are asked not to be present during the congregational voting unless they are congregational members.
8. A 200-word article on the agency mission statement and an explanation on what the funds would be used for is to be presented by the nominee finalists for inclusion in *The Prologue* (UUCB's Newsletter). Email article to Denise Ogren, chair of SJFC, at uucbsjfunds@uubloomington.org no later than May 16th. Please place the emphasis of this article on what the funds would be used for. Articles **will be edited** to 200 words if submitted longer.
9. 25% of Sunday Plate Funds will be donated to the winning agency from July 2021 – June 2022 distributed quarterly (on or around 9/30/21, 12/31/21, 3/31/22, 6/30/22). For more detailed information contact SJFC chairperson, Denise Ogren, at uucbsjfunds@uubloomington.org